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ABSTRACT

The Library of Michigan is the official state library agency of Michigan. This annual report, covering calendar 1997, provides the following information: names and positions of members of the Board of Trustees and members of the Board of Directors, as well as legislative council and alternate members; the Library mission; accomplishments of the business services division, collection management services division, executive division, human resources division, network and information systems division, and public services division; an outline of future trends; a financial summary; and graphs showing appropriation by funding area, operation expenditures by division, 5 year history of state appropriations, and state funding for libraries. (AEF)

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1997

Library of Michigan Annual Report

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Mission

Our Responsibilities

The Library of Michigan is the official state library agency for Michigan. Total Library collections include over three million hard-cover books, bound periodical volumes and government documents. Extensive newspaper files in microform raise the collection total **to more than 5.5 million items.**

Mission of the Library

I. **Meet the information needs of the Legislature and State Government**

II. Meet the administrative, developmental and technical assistance needs of Michigan libraries

III. Meet library service needs of individuals and agencies as a statewide resource

The Library of Michigan promotes, advocates and consistently works to achieve the highest level of library service to the State of Michigan and its residents.

The Library of Michigan serves the Legislature, the Executive and Judicial branches of State Government and libraries throughout Michigan by meeting information needs, providing administrative, developmental and technical assistance, and functioning as a statewide resource for individuals and agencies.

Introduction

The Library of Michigan is organized into six divisions:

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BUSINESS SERVICES DIVISION **Page 4**

Business Services oversees the Library's fiscal affairs, including Project MAIN, accounts payable and receivable, state aid to public libraries, financial management of the federal grant program for libraries, the MichiCard program, and certification of public libraries for penal fines. This division also manages the certification of librarians and our relations with the Legislative Council Facilities Agency. Janet Laverty is the division director.

COLLECTION MANAGEMENT SERVICES DIVISION **Page 7**

Collection Management Services, under Kathleen Menanteaux, is responsible for acquiring, cataloging, processing and preserving library materials, including books, microfilms, magazines and other matter. This division is responsible for the rare book collection, Michigan Newspaper Project, and distribution of federal and state government documents to depositories around the state.

EXECUTIVE DIVISION **Page 10**

Executive Division directs the administration of the Library, public library development issues around the state, programmatic management of the federal grant program, implementation of the Universal Service Fund to secure large discounts on telecommunications costs, and media relations. Executive Division is also responsible for the review of library establishment agreements and contracts between municipalities and public libraries. This division is run by State Librarian George Needham and Deputy State Librarian Jeff Johnson.

HUMAN RESOURCES DIVISION **Page 13**

Human Resources manages the recruitment, interviewing, hiring, and termination of all staff of the Library of Michigan. Human Resources, supervised by Robin VanAlstine, also handles the in-service and external training of the staff, and works closely with the Legislative Service Bureau to manage the Council's Flexible Benefits program.

NETWORK AND INFORMATION SYSTEMS DIVISION **Page 15**

Network and Information Systems manages all computer and database functions of the Library. This includes the Michigan Legislature website, the online bibliographic control system (the "electronic card catalog"), the database management project and the CD-ROM network. This division is managed by Paul Groll.

PUBLIC SERVICES DIVISION **Page 19**

Public Services Division, directed by Susan Nearing, handles outreach to the legislative staff and the rest of state government, reference and information functions, the federal and state documents collections, the Michigan historical and genealogical collections, circulation desk and user files, interlibrary loan, and shelf maintenance. The Law Library in the G. Mennen Williams Building is part of the Public Services Division, which also assumed management of the Library's Service for the Blind and Physically Handicapped (SBPH) this year.

Charts & Graphs **Pages 26, 27**

Each of these divisions describes its accomplishments of the past year in the following report. A brief analysis of future trends on page 24 concludes this report.

Business Services Division

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Business Services division

• Reassignments

The Business Services Division took on a new look. The state and federal programs teams were combined, placing all fiscal responsibilities in one division. The two teams oversee budgeting, accounts payable and receivable, purchasing, mail and delivery, state and federal grants, state and federal reporting, statistics, librarian certification, the MichiCard program and web page development. Part of the process in merging the two teams included a staff-conducted client services survey. The goal was to evaluate how services to internal and external customers could be improved. The survey results indicated that additional training and improved communications about financial policies and procedures would foster a better relationship.

Responsibilities for Michigan's statewide library card program, MichiCard, were reassigned to the division.

• Final Audit Received

The Library's final audit report was received from the Office of the Auditor General for fiscal years 1995 and 1996. The report included provisions of the Single Audit Act. It was a positive report with no federal findings and only one exception related to MAIN, the State of Michigan's new accounting system. Immediate provisions were made to address the issue.

• Librarian Certification Increase

Business Services saw an increase in the number of requests for librarian certification. A total of 458 certificates were issued in FY 1997, an increase of 140 from FY 1996.

• More Information Added to Web Site

More information was added to the Library of Michigan's web site to assist libraries, state government and Michigan citizens to fulfill their informational needs. New items included a staff directory listing email addresses and phone numbers, a service directory that identifies available services and contact persons, Library Services and Technology Act (LSTA) subgrant program information and the publication of *A Citizen's Guide to State Government*.

Further enhancements to the Library's relational database increased the speed and ease of preparing the Annual Report forms, making state aid payments and accessing statistical and library directory information through the web page (available in early FY 1998).

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Financial Accomplishments

There were no deviations from the proposed expenditure plan. The 1997 appropriation for State Aid to Public Libraries received an increase of $85,200, which resulted in an all-time high of $13,019,600. Payments to public libraries and library cooperatives increased to 45.8¢ per capita, for a combined total of $1.37 per capita for all three payments.

In May 1997 the Legislative Council approved a new guideline related to State Aid to Public Libraries. It required a library to submit a Letter of Intent to File an Annual Report/State Aid Application Form if the original form would not be postmarked by February 1, 1998. Original forms must be postmarked by March 31 following the letter of intent or the library would forfeit the state aid payment. The intent was to provide state aid payments to libraries as early in the fiscal year as possible.

A total of 405 active Library Services and Construction Act (LSCA) Title I, II, and III subgrants were monitored during FY 1997; approximately $4.2 million was expended for subgrant projects.

Eight LSCA-related workshops were conducted throughout the state. Grant writing, grant administration and Title II workshops were all well attended by a total of 133 participants.

Nineteen ninety-seven was the final year Congress appropriated funding for LSCA. A successful year for subgrantees included funding under Title I for 135 competitive subgrants ($2,783,971), 35 non-competitive subgrants ($474,058) and statewide projects, such as the Michigan Electronic Library (MEL); Serials, Periodicals and Newspapers (SPAN); and AccessMichigan.

LSCA Title II funds for construction and technology enhancement projects were awarded to four public libraries ($737,690) for new construction, expanding current facilities, making alterations for improved access and accommodating new technology. Funds were also used to purchase and install compact shelving for the blind and physically handicapped talking-book service materials.

LSCA Title III funding made it possible for another 50 Michigan libraries ($250,000) to obtain access to the Internet through the Internet Access Grant program. A total of 188 libraries are now connected through LSCA Titles I and III. The Title III federal dollars were also used to strengthen development of support activities of the Regions of Cooperation through 12 non-competitive subgrants ($192,000).

Collectively prepared with the Executive Division, the Library Services and Technology Act (LSTA) Five-Year Plan for Michigan and the LSTA FY 1998 subgrant's program, guidelines and funding areas were revised to align with the new federal statute.

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Collection Management Services Division

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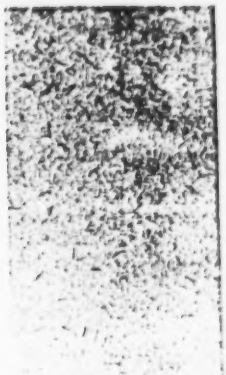

Collection Management Services division

· New Name and Responsibilities

The new name of the former Technical Services Division is Collection Management Services (CMS). (The change was implemented to prevent confusion with the Network and Information Systems Division.) With the new name came new responsibilities for the total rare book program that include curatorship and collection development, as well as cataloging. CMS worked with other divisions of the Library to continue in implementing the new Innovative Interfaces Incorporated (III) software this year.

· Bibliographic Activities

This past year the division continued its transfer from NOTIS to III software. Due to variations between the old and new systems, thousands of records needed to be revised before the new system could use them. The clean-up of these records began as soon as cataloging was implemented in late April 1997. The total number of records to be cleaned up in the project was 77,729; by the end of the year, 54,609 or approximately 70 percent, had been completed.

· III Acquisitions

The division began using III acquisitions in the second week of October, the start of our new fiscal year. Implementation went well with no problems.

· Serials Conversion

The staff began entering serial holdings (records of newspapers, magazines and other periodical publications) at the end of August after completing training. The staff visited III institutions in Michigan and got many ideas for this conversion. The staff started the conversion with new items as they arrived, and began moving alphabetically through the back file of titles. In ten weeks over 5,000 new records and 10,000 updates were added.

· Government Documents Program

The Government Documents staff held a number of training sessions this year. Most were held at the Library of Michigan; by request, one was held in Petoskey. The participants represented all but two Congressional districts (4 and 5). People attended from around the state, as far north as Houghton and as far south as Detroit.

Site visits this year were held in federal and state document depository libraries at Grand Rapids, Port Huron, Ann Arbor and Petoskey.

Michigan documents acquisitions and outreach continued to grow this year. The Library of Michigan received 7,330 titles this year; however, the documents staff distributed over 70,000 Michigan document items to depositories around the state.

CMS staff help oversee the Michigan Newspaper Project, which expects to identify over 7,000 newspaper titles in the state.

• Preservation

The Preservation Committee made real progress this year in revising and updating the Library's disaster plan, in-house staff awareness training, planning for the digitization and microfilming of parts of the Michigan Official Documents collection, and the preservation of electronic formats.

• Michigan Newspaper Project (MNP)

The Michigan Newspaper Project staff completed cataloging the newspaper holdings of the Library of Michigan and Michigan State University and moved on to the University of Michigan's Bentley Historical Library in Ann Arbor. The Michigan Newspaper Project, funded in part by the National Endowment for the Humanities with technical support by the Library of Congress, continued its Phase II cataloging for all newspapers in the state of Michigan. The staff anticipates identifying 7,000 titles from the state's earliest history to the present day when the cataloging phase is completed in 2004. The project is a part of the United States Newspaper Project, a nationwide project to inventory, catalog and preserve our nation's newspapers.

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Executive Division

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Executive division

For the staff concerned with statewide activities of the Library of Michigan, 1997 was a year of continuous change in staffing, in the programs offered and in the structure of federal funding for Michigan libraries. The result was expanded service to Michigan residents and the libraries that serve them.

• AccessMichigan

AccessMichigan was planned and introduced in 1997 as the first statewide license agreement to allow all Michigan libraries to make unlimited use of selected online databases. This new project provides public access to thousands of magazine and journal indexes, with hundreds of those titles also available in full text for immediate downloading or printing at any library.

AccessMichigan proved an immediate success during the summer months; it reached full implementation in the fall. The Michigan Library Consortium partnered with LM to provide a web page with detailed information on AccessMichigan as well as training in support of one of the two databases offered.

During the year, a broadly based planning committee for AccessMichigan was formed to look at the content and future direction of this new statewide service. Response from librarians and library users has been overwhelmingly positive since the project's start, with great interest shown in its future expansion. The statewide database purchase is supported with federal library funding; the Michigan Legislature added funds to the Library of Michigan budget for 1997-98 to support further expansion of this initiative for the next fiscal year. The new service meets the wishes of Michigan librarians for supporting services without a great deal of paperwork required for individual grant projects. AccessMichigan was planned to benefit all libraries and all regions of the state equally, with the bid process and all contract paperwork centralized at LM.

• Universal Service Fund

Congressional passage of the Telecommunications Act of 1996 began the process of preparation for the new Universal Service Fund (USF), which includes new provisions for rebates on telecommunications costs for schools and libraries scheduled to take effect in 1998. In response to this federal initiative the Library of Michigan staff began a period of close cooperation with many partners in the area of telecommunications, including the Office of the Michigan Information Network, the Michigan Department of Education, the Merit Network, Inc. and the collegiate telecommunications provider MiCTA. LM staff participated in a major public meeting with these partners, held at Central Michigan University in May, to begin discussions on the implementation process for the Universal Service Fund rebates in Michigan. A busy online discussion group has assisted the partners and planners in schools and public libraries across Michigan and in Lansing to plan for the initial USF application period in early 1998.

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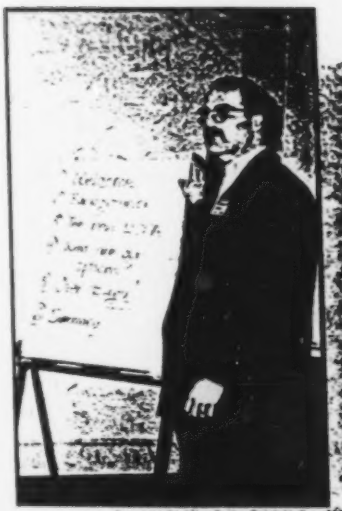

State Librarian George Needham helped explain the LSTA programming during a series of open forums held across the state in 1997.

Staff closely followed the many policy developments as the Federal Communications Commission (FCC) and the implementing agencies issued and revised the guidelines for the new rebate program.

• Library Services and Technology Act

The former Library Services and Construction Act (LSCA) reached its last year of authorization in FY 1996, and was replaced by the new federal Library Services and Technology Act (LSTA). Following a series of open meetings, called LSTA forums, held across the state, the LM staff wrote a new five-year plan for LSTA that was reviewed with the LSCA Advisory Council. The resulting plan was sent to Washington, where the new Institute of Museum and Library Services gave formal approval in October. Each of these new federal programs required the investment of great amounts of staff time.

For the LSTA program, approval of the five-year plan was just the first step. Staff prepared for the new subgrant program by reviewing and updating all the subgrant guidelines and procedures. New application forms were prepared and all subgrant guidelines were combined into one new publication. Complete packages of application forms and LSTA publications were mailed to over 1,700 Michigan libraries in November. A scheduled series of statewide LSTA workshops were conducted in January 1998. All of the published LSTA materials were also made available electronically on the LM web page, so anyone with Internet access could find detailed information.

• Statewide Training and Support

Staff of the Library of Michigan continued to provide training to librarians and trustees statewide, through scheduled workshops, onsite visits and telephone consultation. Examples of training events included the Rural Libraries Conference, the New Directors' Workshop and the five-day Beginning Workshop for staff of Michigan's smaller public libraries.

The library law specialist was especially active in 1997, assisting nearly a score of libraries as they moved from township or school district library status to district library status. She also presented workshops on library law at the Michigan Library Association conference and at numerous other gatherings around the state.

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Human Resources Division

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Human Resources division

· Initiatives

The Human Resources (HR) Office for the Library of Michigan, in cooperation with the Legislative Council Administrator, Dianne Odrobina, and the Legislative Service Bureau's Human Resources Office, developed a Legislative Council Manager's Training Plan. This is the first step in bringing all council managers together to provide them with the information they need to do their job. The plan includes:

- Monthly brown bag lunches with a topic highlighted and presented by a speaker covering such topics as "Information Resources for Managers" to "Management Survival Skills."
- Four formal training sessions on "Employment Law," "Conflict Resolution/Mediation as a Manager," "Evaluation," and "Recruitment."
- Mentoring program for new managers including a process for application, placement and training.
- Skill bank for all Council employees.

Also jointly with Ms. Odrobina and the LSB Human Resources Office, HR assisted in the development and implementation of a salary study. The study looked at council positions and compared wages to Civil Service, private sector and other legislative agencies.

The Library converted to the new state electronic payroll system called Data Collection and Distribution System (DCDS). This vehicle enables staff to enter their time directly into the payroll system and also gives them the ability to view current and past leave balances.

All Legislative Council position vacancies are now posted on the Library of Michigan's web page and on the jobline (517-373-1099).

HR staff presented a workshop at the Rural Libraries Conference last spring entitled "Human Resources Survival Guide for Managers." The Human Resources Office provided librarians with information on everything from recruitment to separation of employment.

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Network & Information Systems Division

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Network and Information Systems division

· MichiganLegislature.org

The legislative web site has been a successful collaboration with LSB, the House of Representatives, and the Senate. Current offerings include:

- Introduced bills and joint resolutions
- Bills as passed by the House or Senate
- Enrolled bills and joint resolutions
- Daily journals
- Calendars
- Public acts (to date)
- Legislative analysis and fiscal analysis
- Bill status (by bill number, sponsor, or category)
- Resolution status (by resolution number and sponsor)
- Cross-reference tables for Public Acts and for the Michigan Compiled Laws (MCL)
- Committee Schedules for the House and the Senate
- Text and PDF versions of most document types

Coming in 1998 and 1999:

- The entire web site indexed and searchable by text
- The complete MCL as a searchable database

· Innovative Interfaces Incorporated (III)

In the fall of 1997 NIS moved its IBM ES/9000 mainframe off-line. The new III online public access catalog (OPAC) is up and running. The NOTIS system is now headed for recycling.

The Library recently added a new IBM F30 to move the OPAC to a faster system for in-house and web access. A new, faster and larger storage system is now also in place (MTI RAID5). Plans are under way to migrate the III system to the new hardware in the second quarter of 1998.

· Fiber upgrades

The Library extended its campus network to include a fiber-optic direct link to the Law Library and the Legislative Service Bureau.

NIS upgraded its ancient 56K connection to the state network, which is now on fiber at 10 megabits, offering greatly increased speed and capacity. This circuit features a new Cisco router; NIS installed and configured this system.

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The Library now provides full ethernet speeds into its networks and servers from the legislative networks and other state agencies. This will eventually allow the development of the CDNET system (see paragraph below) to serve select titles to legislative clients. The most immediate impact of this link is to provide high-speed access to the Library's most popular web sites (*MichiganLegislature.org* and *www.libofmich.lib.mi.us*).

• New NIS staff

The Network and Information Systems (NIS) Division is now ten people strong, adding two database designers and programmers and a network administrator for Novell and Groupwise. The LM technology trainer moved from Executive Division to NIS in April.

• CDNET

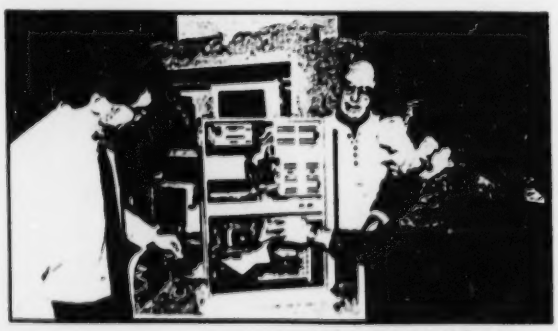
NIS staff continues to revise and improve the Library's custom in-house menu software which provides access to information from hundreds of CD-ROMs. The ongoing battle is to keep old equipment working and research new hardware. NIS now maintains over 200 titles online. While NIS shops for a new system, plans continue to move most titles to WinFrame (or another thin-client technology).

• Server News

The LM firewall was up and operational by the spring of 1997. Following intensive staff training, NIS now has two certified checkpoint security administrators (CCSA) on staff. These administrators established a security zone for all our internet servers and traffic. The Library also initiated authenticated access for staff.

The *Directory of Michigan Libraries* will soon be online as a searchable database. A prototype of this database is in final in-house testing. This is the first of many potential on-line searchable databases.

To protect these data, the Library will shortly introduce a system to back up 15 servers to a single replicated storage system management unit.



NIS Manager Paul Groll (right) examines a computer as Dave Lamb (center) and Mark Krish look on.

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· Training

Staff continues to offer various and sundry classes in-house for legislative staff and state government, including Internet searching, AccessMichigan databases, HTML and Netscape.

· Plans for 1998

NIS will update Service for the Blind and Physically Handicapped's (SBPH) online system. NIS will work with SBPH staff to install a new database system and server hardware, upgrade the system foundation to Windows NT, and provide full web and internet access for the OPAC.

We also plan to add a tape robot for the enterprise backup system; continue work on CD access for the Legislature and the web; convert all in-house file servers to Novell 4.1x and UNIX; continue software development and database expansion on the web sites; and offer expanded training, including in-depth classes and expert panels.

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Public Services Division

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Public Services division

· Government Services

Service to the Legislature continues to be a primary focus for the Public Services Division. The government outreach specialist and other experienced librarians visited legislative offices to discuss the Library's services and legislative staff needs. In March 1997, during the Library of Michigan reorganization, Public Services re-evaluated its internal structure and decided to align staff positions to focus on two distinct client groups, the public and the Legislature/state government. All services with the public as their primary focus were assigned to one team and legislative and state government services were assigned to another. Desk rotation was discontinued and expanded efforts to build subject specialists began.

Public Services is offering training for all legislative staff through regularly scheduled classes in the Library's training center. Additionally, training is available onsite in legislative offices for individuals or small groups. The staff provided a well-received Internet/Michigan Electronic Library/AccessMichigan demonstration for legislative managers. Information about AccessMichigan was also presented to the managers.

The Library handled 110,895 requests and transactions during FY 1997. Of these, 13,140 were legislative requests and 9,804 came from other state government agencies.

· Law Library

The Law Library (located in the G. Mennen Williams Building) was connected to the CD-ROM network at the main library. This connection made it possible for patrons who use the Law Library to enjoy many of the resources located at the main library. It also made it possible to upgrade several legal CDs to multiple-user status and place them on the network.

Law staff received networked computers for use in their offices. This additional hardware/software makes it possible for staff to accomplish computer-based tasks throughout the day. Prior to the new installations, computers were only available at the front service desks.

Law staff consolidated several major collections into new compact shelving to make better use of space. More than 300 sections of shelving (over 6,000 linear feet) of valuable research materials were reorganized and moved into one location. This project frees up floor and shelf space, improves the organization of large collections, such as the Michigan Supreme Court Records and Briefs, and makes it easier for staff and researchers to use the collections.

Law staff volunteered to participate on numerous library-wide teams and committees. They helped plan for changes in the fee structure, looked at security issues, proposed ways to evaluate services, and worked on a new disaster plan.

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SBPH Adaptive Technology Coordinator Scott Norris (seated) and Machine Services Coordinator Brent Ducan demonstrate the use of new equipment installed at the Detroit Public Library's training center.

• Genealogy

The Public Services Division was the recipient of a grant from the Abrams Foundation to underwrite an Abrams Chair of Genealogy. The new librarian, who took this position after the end of the 1997 fiscal year, will market the Library's genealogy services and the Abrams Historical Collection. She will also serve on the genealogy reference desk to provide direct service to individuals.

• Interlibrary Loan and Document Delivery

With the migration from NOTIS to III, Public Services staff created a new patron database rather than move 40,000 potentially outdated or old records. All patrons must obtain new borrowers' cards. Vendacard units were attached to all public access printers early in December. There will be a charge for all copies except those from our computerized card catalog. The team also revised the circulation policy.

Interlibrary Loan (ILL) was moved to Public Services; now reference services, collection development and ILL are all located in the same division. This increases the strong service emphasis of Public Services staff. The division also increased its use of electronic document delivery services to expedite requests when needed. A librarian has been assigned to verify citations, explore delivery options, and keep abreast of what is going on in the field.

• Services for the Blind and Physically Handicapped (SBPH)

Outreach

Staff of the Services for the Blind and Physically Handicapped (SBPH) participated with the Upshaw Institute (Detroit) and Kalamazoo Public Library to demonstrate how people with visual impairments can use the Internet. This program sought to increase awareness for public libraries and those serving people with disabilities about services above and beyond the talking books that are available in their public libraries.

Through an improved computer system, patrons of the Library's Service for the Blind and Physically Handicapped may now order books, have them shipped to their homes and check reviews of authors or titles of interest via their home or business computers.

Recognizing the growing need to have someone on staff answer questions and provide training to our patrons who need assistive technology, the adaptive technology coordinator position was created and filled. We have already seen how this position has provided information and support not only to patrons, but also to families and other interested persons.

The first Braille Inventory Project was completed during November 1997. Over 10,000 items, amounting to over 31,000 volumes, were reviewed.

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The Braille Embossing Center in the SBPH is now used regularly for Consumer Involvement Council agendas and other small documents, including correspondence such as information about the Braille Inventory Project.

Libraries Without Walls Conference

The purpose of the Libraries Without Walls Conference, held in May 1997 at the Library of Michigan, was to introduce and to demonstrate to librarians and SBPH users how adaptive technology meets the information needs of persons with visual or physical impairments via the Internet, online catalogs and electronic media. One hundred and thirty-six participants, 13 vendors and 12 speakers attended. Evaluations were positive and definitely indicated the need for this type of event in different areas around the state on a regular basis.

Mideastern Michigan Library Cooperative Project

This pilot project allows the subregional library in Genesee County to concentrate on reader advisory and outreach efforts for patrons through direct access via the Internet to the Library's statewide database. This bypasses the old computerized circulation system used by most subregional libraries in Michigan. The purpose of this test is to see if certain functions, such as routine circulation of materials, may be centralized effectively, freeing up staff time to provide direct patron service.

Internal Improvements

During a year-long process of installing compact shelving, SBPH staff shifted over 45,000 titles and 133,000 copies of cassette books. This process was completed from February to September 1997. The new shelving provides for six years' worth of growth for the master collection and up to four years for the cassette collection. This allows us to order and maintain a larger collection of materials since we serve 6,000 patrons directly and act as a back-up collection for ten subregional libraries serving an additional 12,000 patrons. All of this work was completed as we continued to circulate between 800 and 1,500 cassettes per day, adding over 100 new readers each month and circulating over 42,000 cassette magazines per year.

Initial work is beginning on a new platform for the shared SBPH system through the Consortium of User Libraries system located in Pennsylvania. It will use a Windows NT operating system to provide an improved online public access catalog and enhance the regional library's opportunities to network with other systems.

Miscellaneous

Public Services was involved in creating the legislative web site, assisting with content and format and advocating for user-friendly access. Internet access is also available to the public at the Library; to manage the demand, internet sign-up procedures have been implemented.

Audiovisual equipment, including large-screen TVs and Proxima projectors, was permanently installed in the Library meeting rooms.

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Future Trends

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Future Trends

Here are three significant factors that will affect the Library of Michigan's operations and effectiveness.

· Technology

The technological revolution has only begun to be felt by libraries. As we continue to move into the networked information age, the Library of Michigan must maintain its leadership role in such programs as *MichiganLegislature.org*, AccessMichigan, the Michigan Electronic Library (MEL), and our own online database systems.

Technology has also led to an explosion in information availability, widespread misunderstanding of the nature of electronic information, and vastly increased expectations for what libraries and schools should be able to deliver. This has forced institutions that have never worked together before to find new ways to provide service efficiently and cooperatively, or to face extinction.

The challenge for libraries (including but certainly not limited to the Library of Michigan) is to recruit and retain qualified people who can make these goals a reality.

· Preservation

With our statutory charge to maintain a Michigan documents collection, it is imperative that we find ways to preserve the written documentary history of the state. We need to find funding to deacidify old paper, to microfilm or digitize crumbling books, and to make this information more widely available.

· Evolution of local libraries

The passage of the District Library Establishment Act in 1989 and Proposal A in 1994 has meant monumental changes in the organization of many local public libraries. The Library of Michigan is required to work closely with libraries as they reorganize and go through all of the transitions this entails. There have been significant ramifications not only for the individual libraries but also for the public library cooperatives (established in the State Aid to Public Libraries Act of 1977), which were created to serve them.

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Summary

· In summary . . .

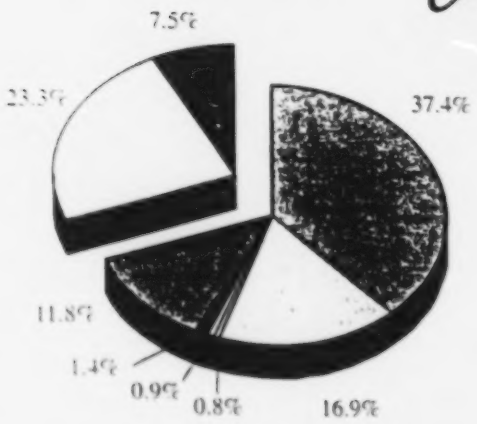
The Library of Michigan has an excellent staff working in a well-planned and beautifully maintained facility that is supported by a solid governmental structure. With this infrastructure in place, the future of the Library is bright.

Graphs

Total Library of Michigan appropriation: $34,787,900

Of this $24,084,000 or 69.2% was appropriated for public libraries, library cooperatives and books distribution centers throughout the state in the form of state and federal grants and statutory state aid.

Appropriation By Funding Area



37.4%	$13,019,600	State Aid to Public Libraries and Cooperatives
16.9%	$5,871,600	Grant to Detroit Public Library
0.8%	$285,000	Book Distribution Grants
0.9%	$298,000	Grants to Subregional Libraries and Wayne County LBPH
1.4%	$500,000	Grant to Grand Rapids Public Library
11.8%	$4,109,800	Federal Grants (LSCA)
69.2%	$24,084,000	Subtotal Grants and State Aid
23.3%	$8,091,600	Library of Michigan Operations and Automation
7.5%	$2,612,300	Facility Operations (Michigan Library and Historical Center Building)
100%	$34,787,900	Total

Division Descriptions

• *Executive Services*

Office of State Librarian and Deputy State Librarian
Human Resources
Public Information Office
Library of Michigan Foundation
Library Development
Library Establishment

• *Business Services*

Federal Programs Administration
State Aid to Public Libraries
Librarian Certification
Accounting
Building Support Costs
Web Site Publishing

•*Network and Information Services*

Database Operations
Technology Training
OPAC Server Management Firewall and Security Administration
Helpdesk & End-User Support
Internet Connection Management
Software Development for LM and Legislative Council Agencies
Webserver Administration

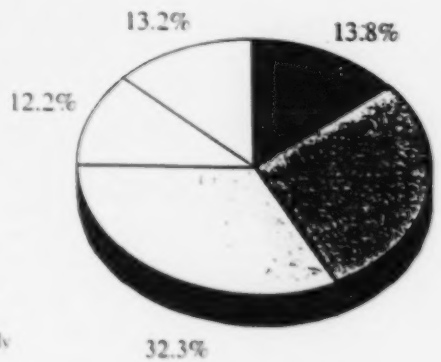
•*Public Services*

Library Research
Circulation
Interlibrary Loans
Reference Materials
Genealogy Materials
Law Materials
Government Document Materials
Michigan Document Materials
Services for the Blind and Physically Handicapped

•*Collection Management Services*

Acquisitions, Processing and Cataloging of Library Materials
Newspaper Project

Operation Expenditures by Division



13.8%	Executive Services
28.5%	Business Services
32.3%	Public Services
12.2%	Collection Management Services
13.2%	Network and Information Services
100%	Total

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Graphs

5 YEAR HISTORY OF STATE APPROPRIATIONS

	1996/1997(3)	1995/1996	1994/1995	1993/1994	1992/1993
OPERATIONS(1)	$9,796,000	$10,087,900	$9,994,600	$9,750,800	$9,859,200
LIBRARY AUTOMATION	746,000	446,000	446,000	446,000	451,000
STATE AID TO LIBRARIES	13,019,600	12,934,400	12,934,400	10,671,800	10,790,500
GRANT TO DETROIT PUBLIC LIBRARIES	5,871,600	5,871,600	5,871,600	5,700,600	5,764,000
GRANT TO GRAND RAPIDS PUBLIC LIBRARIES	500,000	N/A	N/A	N/A	N/A
SUBREGIONAL LIBRARY STATE AID	249,300	249,300	249,300	242,000	244,700
WAYNE COUNTY BLIND PHYSICALLY HANDICAPPED GRANT	48,700	48,700	48,700	47,300	47,800
BOOK DISTRIBUTION GRANT	285,000	N/A	N/A	N/A	N/A
OTHER(2)	161,900	155,000	155,000	405,000	405,000
TOTAL	$30,678,100	$29,792,900	$29,699,600	$27,263,500	$27,562,200

(1) Book Distribution Grants were appropriated through the Operations line item for FY 92/93 through FY 95/96.

(2) Other contains a user fee appropriation. In FY 92/93 and FY 93/94 there was a $250,000 grant for special programs in addition to the user fee appropriation.

(3) Includes a supplemental appropriation of $800,000; $300,000 for library automation and $500,000 for the grant to the Grand Rapids Public Library.

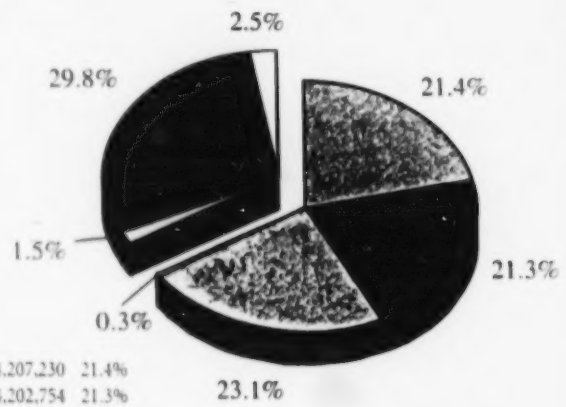
FISCAL YEAR 1997 STATE FUNDING FOR LIBRARIES $19,689,200

The total amount of state funding to public libraries and library cooperatives for the 1997 fiscal year was $19,689,200. Of this amount, $13,019,600 or 66.1% was distributed according to P.A. 89.

State funding for libraries serving the blind and physically handicapped was $249,300. The 11 subregional libraries and one regional library each received a base grant from state funds. The Wayne County regional library also received an additional grant of $48,700, bringing the combined total for services for the blind and physically handicapped funding to $298,000.

State aid to public libraries for meeting minimum requirements	$4,207,230	21.4%
State aid to public libraries for cooperative membership	$4,202,754	21.3%
State aid to library cooperatives	$4,553,525	23.1%
State aid to county libraries - director salaries	$56,091	0.3%
State funding for blind/physically handicapped services	$298,000	1.5%
Grant to Detroit Public Library	$5,871,600	29.8%
Grant to Grand Rapids Public Library	$500,000	2.5%
Total	$19,689,200	100%

State Funding For Libraries



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169 Years

The Library of Michigan

- Founded in [illegible]
- One of [illegible]
- A collection of [illegible]
- Michigan [illegible]
- Michigan [illegible]
- One of three state [illegible]
  and physically handicapped
- One of only two state libraries that [illegible]
  All staff positions are state [illegible]
- Automated library functions [illegible]
  systems, Internet access, the [illegible]
- Michigan's largest online library [illegible]
- The only state library open [illegible]
- One of the three largest state library [illegible]
- Home of the Abrams Historical Collection, one of [illegible]
- Administrator for the Michigan [illegible]
  through [illegible]

1997

Library of Michigan Annual Report

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